

DRM  
AGM MEETING MINUTES  
November 22, 2025

Present: Christine S. (president)

Janan F  
Tricia M  
Andy D  
Janice L  
Suzanne R  
Kelli H  
Iris O  
Dean T  
Natascha K  
Brenda M  
Angela R  
Chelsea A  
Kara P  
Wendy N  
Shannon L  
Brenden N

Meeting called to order at 9:40 am.

1. Additions to agenda:

- Policy Committee Report:

8. c. iv. RM/DM must be DRM members

8. f. Rules for qualifying year end awards. No awards in case of less than 3 rides

8. h. Volunteer in lieu of fee

- Club operations:

10. f. AERC raffle entries

10. g. AERC and other sanctioning

Motion to approve agenda: Suzanne/Wendy

2. Motion to approve minutes of Nov 2, 2024: Wendy/Kelli

3. President's Report (see attached)

4. Treasurer's Report (see attached)

a) Financials

b) Membership Report

5. MHC Report

- a) Appointment of MHC representative for 2026 - Suzanne R
- 6. Mileage and Points Report
  - a) Appointment of person to keep track of mileage for 2026 – Kelli H
- 7. Equipment Inventory and Report
  - a) Appointment of equipment representative for 2026 – Tricia M
- 8. Policy Committee Report
  - a) Motion to amend rule book - B (2) volunteer honorariums: add \$100 per event  
Sum to be split among EC delegate(s).  
Tricia/Kelli. Motion carried
  - b) Travel Fund Terms of Reference: add 1 (b) DRM will contribute 15% of net profits into the travel fund at the end of each fiscal year. Donations directed to the travel fund will not be included in this calculation.  
Tricia/Andy Motion carried
  - c) Ride Manager Role: 3.2.1 INFORMATION DEADLINES
    - i. Ride Manager is responsible for securing permits and volunteers, obtaining permissions and sanctioning rides (AERC/EC/UMECRA)
    - ii. Ride Manager is responsible for getting ride information to members of the Board who are responsible for communications. This will need to be done prior to the event. The Ride Manager is responsible for filing information – not the Board. This information is to be sent to the Board and the webmaster.
    - iii. See appendix for Ride Manager Checklist for details about deadlines
    - iv. Ride Managers and Day Managers must be AERC members
  - d) 3.2.2 DUTIES AND NECESSARY EQUIPMENT
    - i. Ride Manager may opt to delegate the role of Trail Marker and/or Day Manager to other willing volunteers.
    - ii. Trail Markers – duty is to plan, mark and demark trail. The Trail Marker must also work directly with the Ride Manager to execute these tasks. See Appendix for Trail Marker Checklist.

- iii. Day Manager – duty is to coordinate the day(s) of the ride as per the Ride Manager’s instructions. The Day Manager must be someone who is familiar with the rules and procedures followed by DRM. The Day Manager acts as part of “Ride Management” when it comes to executing rules and procedures.
  - iv. Equipment required for ride management and owned by DRM will be stored and managed by the Equipment Coordinator. Ride Managers may obtain any required equipment from the Equipment Coordinator. Ride Managers must ensure that all material taken from the trailer is put back into the trailer. See Appendix for current inventory list.
  - v. Ride Manager is to provide food and water for Control Judge and all volunteers
  - vi. Ride Manager is not responsible for the collection of ride fees from riders except in the case that a rider is paying fees by cash or cheque at the ride (i.e. American riders paying with cash). The board is responsible for the collection of all ride fees from all riders.
  - vii. Ride Manager is to obtain DRM membership list prior to ride entries being submitted, as well as any account balances owing or refunds. (Kara and Kelli will have new registration forms for next year.)
- e) Cancellation policy: as we approach maximum capacity for each vet, we may need a more stringent cancellation policy and a policy regarding when registration is confirmed (upon receipt of ride feeds). More discussion is needed. Tables to January meeting.
  - f) Motion to amend the rules to state a minimum of 3 rides to qualify for year-end awards. Rider must pay 3 entry fees. Darice/Kelli Motion carried.
  - g) No bylaw changes required.
  - h) Volunteer in lieu of fee. To be tabled at the next meeting
9. Elections
- a) Christine Steendam, Wendy Nagtegaal and Suzanne Regnier-Fakes terms up for re-election.
  - b) Nominations from the floor:
    - Christine nominated (Andy/Tricia) –Agreed to let name stand
    - Kara nominated (Christine/Brenden) –Agreed to let name stand
    - Wendy nominated (Tricia/Christine) –Agreed to let name stand
    - Chelsea nominated (Iris/Kara) –Agreed to let name stand
    - Brenden nominated (Christine/Andy) –Agreed to let name stand

Motion to cease nomination Tricia/Brenden

New board members by vote: Christine, Wendy, Kara.

Motion to destroy ballots: Iris/Christine

- c) Election of Officers (President and Vice-President)  
For President: Christine nominated (Tricia/Brenden) –Agreed to let name stand  
Kara nominated (Christine/Wendy) – declined

Motion to cease nominations (Kara/Angela)  
President – Christine (acclaimed)

For Vice-President: Kara nominated (Tricia/Christine)  
Andy nominated (Christine/Brenden)

Motion to cease nominations: Shannon/Suzanne

Vice-President – Kara (elected by vote)

Motion to destroy ballots: Wendy/Suzanne

Christine will contact other board members for other positions prior to first 2026 meeting.

10. Club operations:

- a. Appointment of Fundraising Chair. Andy is willing to be on committee but not willing to chair. She is ready to take ownership of the Poker Derby event.
- b. Appointment of person responsible for year-end awards – Darice
- c. Appointment of person responsible for merchandise – Suzanne
- d. Appointment of ride registrar – Kelli (adding sanctioning to the job)
- e. Appointment of person responsible for club communications  
Christine/Darice/Mark
- f. AERC raffle entries – this will be kept on as it is bringing in new members
- g. AERC and other sanctioning. Ride Registrar will be responsible for all sanctioning with AERC. The Ride Manager will be responsible for sanctioning with other organizations.

11. Schedule of next club meeting and next AGM

Next meeting scheduled for a virtual meeting on January 6 at 6:30 pm

Next AGM – Saturday, November 14, 2026

Meeting adjourned at 11:38 am.

12. Potential Ride Dates with Ride Managers (with MTRC for scheduling purposes)

- Turtle Mountain May 16/17 TM: Myna.
- BHP June 6/7 55+ Games/AERC. RM: Kelli, TM: Darice. She will get the permit for this ride as well as Poker Derby
- Spruce Woods June 27/28 RM & TM: Chelsea
- Souris Bend Aug 22/23 RM: Wendy/Brenden
- Canoe Camp (Star Gazer) Sept 12/13 RM & TM: Kara
- Poker Derby Sept 26 Andy